

**Kingston Mini Storage  
11126 NE State Highway 104, P.O.Box 1676**

**Kingston, WA 98346**

**360-297-3019**

**Intent to Vacate Notice**

Re: Unit # \_\_\_\_\_

Date: \_\_\_\_\_

**To Whom It May Concern:**

You are hereby advised that the undersigned will vacate the storage unit listed above by \_\_\_\_\_, I agree that I will leave the unit **swept, empty, and in good condition. If I fail to vacate by the above date I will give notice to the manager that I would like to retain my unit until a later date.**

\_\_\_\_\_  
**Tenant Signature**

**Rent Paid Thru:** \_\_\_\_\_

<Tenant.Name>  
\_\_\_\_\_

**Tenant Name**

**Amount Due:** \$ \_\_\_\_\_

<Tenant.CompName>  
\_\_\_\_\_

**Company Name**

\_\_\_\_\_  
**Forwarding Address, if Applicable**

\_\_\_\_\_  
**City, State, Zip**

**Exit Survey**

**Manager's Inspection of Vacant Unit**

I, the undersigned, give notice that the above listed unit is vacant and that said vacancy was discovered:

- Clean, swept, and empty with no lock on it.
- With miscellaneous trash, debris, and or abandoned with no lock.
- With miscellaneous trash, debris, during the course of normal collection procedure when lock was cut.
- Empty during the course of normal collection procedure when lock was cut.
- Emptied during the course of normal auction procedures. Amount collected during auction was \$ \_\_\_\_\_.
- Transferred to unit number \_\_\_\_\_ with a credit of \_\_\_\_\_.

\_\_\_\_\_  
**Resident Manager**